SUFAC

Meeting Minutes for February 5, 2015

# Call to Order

SUFAC Chair Reed Heintzkill called the meeting to order at 5:15pm.

1. **Roll Call**
	1. **Members Present:** Reed Heintzkill, Eric Kissinger, John Landrum, Lea Truttman (OFO), Nikolas Austin, Allison LeMahieu, Milton Byers, Sami Dannhauser, Marc Minani, Penghan Yi, Jessica Murphy, Erica Kuehn, Nate Rousseau, Nicholas Toyne
2. **Recognition of Guests:**

**International Club:** Haoyu Zhou, Iori Sanada, Shaun Jiang

**Art Agency:** Brandon Langer, Phil Enderby

**SASU:** Tina Jang, Pheng Yang, Chari Lee

**BSU:** Camara Wallace, Tress Blake

**OLA:** Dou Chang, Victoria Zacarsias

**WOC:** Camara Wallace, Tress Blake

**Intertribal:** Lizz Peterson, Dwayne Narnes, JP Lzary

**Curling Club:** Phil Huberty, Kylee Traub

1. **Approval of Agenda and Minutes:** Reed entertained a motion to approve the agenda. Nick T. motioned. Nik A. seconded. Voice Vote. Agenda passed.

Reed tabled the motion to approve the minutes from the last meeting.

1. **Reports**
	1. **OFO:**  The committed budget is $31,987.54. Org Startup $1499.04.
	2. **Liaison:** N/a
	3. **Senate:** N/a
	4. **SGA Exec:** N/a
	5. **Vice Chair:** Reed and I will be attending the UW Student Reps Meeting to discuss the new budget and how it will affect the school system.
	6. **Chair:** Welcome to SUFAC, Lea.
2. **Student Org Budget Hearings:**
	1. **Art Agency Contractual Request**

Reed commented that they want approval to combine events. They explained that they are the on-campus art club. We run an event called Empty Bowl. The students donate bowl ceramics and we contact agencies/business to donate soup for the bowl. It is a lot of publicity for students as well as the charity that we pick. It is a good way to show how we are involved in the community. We are proposing to bring in an artist named Shawn Star Wars and he focuses on woodcuts. Our facilities do not have much expertise about woodcuts so this will be a good educational experience for students. This is easy and cheap so we are confident that non-art people that aren’t familiar with certain techniques will be able to participate. Shawn was also looking to do a pop-up gallery at a Green Bay venue to sell the works to gain money for our agency account as well as display our works. We had a similar event last spring with another artist and it was very successful so we are expecting the same thing with this event. Reed explained that it is a $1000 fee for bringing in Shawn Star Wars. This does not go over guidelines so they just need approval to combine two events into one. They are requesting immediate action tonight.

* 1. **International Club Committed Request**

We would like to explain our food budget.Welcome Back Dinner is the first ice-breaker event of the semester to welcome new and old members. The Eat Well Dinner will be held at the Mauthe Center where the international students will cook for 100 people. This event is open to everyone. In Spring 2016, there will be another welcome back dinner to welcome new students. The Asian New Year Dinner will celebrate the different New Years, which will include traditional dishes. The international dinner is our biggest event and it will be in April. We will have performers and a catered dinner by Aviand’s. We usually have over 200 people that attend this event.

Now we will explain our travel budget. We have five travel trips in 2016, two in the spring and three in the fall. The first is the Milwaukee Zoo and Science museum. This will be an overnight trip to experience the culture there. The cost of the three drivers will be covered by the 21 students going. The total cost will be $1583 and the organization will contribute $530 so it will cost #25 per student. We will also have an overnight trip to Madison so that they can experience famous attractions in Wisconsin, including the water parks. The total cost will be $1366. We will contribute $455.33 so each student will pay about $21. We will also be holding a Green Bay Bowling Game in fall of 2015. This is a good opportunity for international students to make friends, especially those who are new to UWGB. The total cost should be $550 and we are going to contribute about $183 so each student will pay $9. We are also planning a trip to a haunted house in Green Bay in the fall of 2015 to experience the traditions of Halloween in this country. The total cost is $1050 and each student will pay about $15. The last trip is an ice skating outing in spring of 2016and it will cost about $550 so we are asking SUFAC for $366 while charging each member $9 for our contribution. Overall, the total cost is about $5000 and we are asking for about $3300 contribution from SUFAC.

 **Discussion/Questions:**

Allison commented that the welcome back dinners cannot be funded past $150 according to the guidelines. They responded that this is an annual event and they are expecting about 40-50 students so $150 would not be enough to feed all of them.

Reed commented that they are over the limits on a few things so he asked if the programs are organized by priority? For the dinner events, our lowest priority is the New Year’s dinner event. As for travel, our lowest priority is the Wisconsin Dell’s water park trip.

**International Club Contingency Requests:**

Ice skating and dinner event in De Pere as well as an International dinner on April 18th. For the International dinner, students will be charged $17.

 Eric asked if they could justify why they need transportation in Brown County, which is against the guidelines. They are asking for a school bus to take 40 students since most international students do not have a driver’s license. Nick T. POC that this travel exception has been made in the past for the international students. Reed asked if they need immediate action for these requests. Yes, they are.

* 1. **Intertribal**

Our organization helps to educate the community about the indigenous culture. We are asking for workshops supplies, which will add up to $450. We included an itemized list and the lifespan. These items should last us several years. We also have our reading workshop supplies, which will cost $94. Our first program involved Cherokee in Canada. We want to encourage interaction on campus. We also have the Bitter Sweet Winds on campus where a speaker talks about stereotypes that exist as well as shows a film. We also have moccasin and dream catcher workshops to teach people how to make them. This will show many students on campus these skills. We also have film showings, including This May Be the Last Time. We are requesting snacks for people at the film as well as a feast for the Bitter Sweet Winds event. Turtle Lake Powwow is one of our travel requests. We ask students to go there and observe other culture or a different tribe’s customs to learn about their lifestyle. Another travel request is the LEO conference that is for Americans for Education. It is not a costly trip so we try to keep it low budget. It is an additional conference for students.

Reed asked what happened to the powwow? We have been doing a powwow for the last few years so we want to back away and focus on the students involvement in the community and visiting other tribes. We would like to try to get other students involved in our workshops. Reed commented that everything looks to be in guidelines.

Allison commented that nonstudents will need to be charged for the Bitter Sweet Winds exhibit if they are invited to attend. They responded that there has never been a problem before. This is often used as extra credit for classes and it is a great opportunity for the campus community. The cost is not very high. Reed commented that not many non-students were there last year so it should not be a problem. They responded that if there is a problem, they will alter the event to fit the guidelines.

Eric asked what the $300 for program 3 cover? It will cover the fee of the person presenting how to make the moccasins. This will cover the instructor and it is a very important educational opportunity to learn more about the culture and importance of moccasins.

* 1. **Southeast Asian Student Union**

We spent over the amount last fall so we are asking for more money for Halloween decorations. For the culture workshop, it will be the same as previous years. The story cloth is pretty important and tells the story of the culture and how the Hmong culture came about after the Vietnam war. The SASU culture show is an annual event that has fairly high attendance. We buy Asian food. We would like to increase funds for pho night because there is an increase in attendance. We are asking for more money to make the broth and noodles. The Halloween dance is just drinks and cookies or snacks for people. For Asian Month, we are also requesting for snacks to eat while watching the movie. Reed commented that there will need to be an itemized list for programs 1 and 2. We have a new conference that has come up in Minnesota so we reallocating the fall trip to go to the spring trip. MASU is the Midwest Asian student union to promote Asian American culture. HND (trip 2) is more focused on the Hmong community and the issues. It is a good way to educate people of all ethnicities. We would like to go to HND instead of MASU because it is held every two years.

 We are holding a Halloween dance like other orgs because we also have that interest. We wanted Jeremy Lin as our speaker but his NBA schedule did not allow him to come. Last year we had a sex trafficking survivor and we also showed a film with her. We usually try to link the films we show with the speaker. This fall, we are hoping to show a Hmong related film.

Reed clarified that there are itemized lists for the food items.

Nick T. stated that the trip exceeds SUFAC guidelines so he asked if there is any justification for an exception? Usually we can adjust with that guideline.

 Allison asked about the Madison trip? They are still planning on going on that trip. They would like to keep trip one, the MASU conference, as stated on the budget for next year. They are not sure about the conference location next year.

 Milton asked about itemized lists for the other events? Reed replied that it is not required for events under $150.

* 1. **Black Student Union**

The purpose is to serve as a support system for people of the African descent and anyone who can relate to the culture as well as to educate campus about African American culture. Promotional items can be removed because we are asking for general supplies. In the past, our promotional items have included necklaces, bracelets, etc. The photocopying is used for flyers for the meetings as well as posters. We have a membership fee of $250 for our national conference. The one time fee allows us to go to the conference at a cheaper cost. Each year, we celebrate Kwanza and we have celebrated with other colleges in the Green Bay area. We are requesting a speaker for black history month. We also have our educational movies in the Christie Theater. We usually have food at these film events. We also have a Soul Food Dinner speaker, which is usually a local speaker, such as a pastor to discuss how soul food connects with black culture. For the Soul Food Dinner, it goes over the guidelines but this is because as we previously reallocated money, we were planning on having this in the Phoenix Rooms because there is more student traffic so we have to use Aviand’s. We will have the most attendance on campus, which is why this is a benefit. We will be charging both students and non-students. We also have our kick-off meeting in the fall as our membership meeting where we have snacks. We also have food requests for our movie night in the fall. We try to bring as many members as we can to the national conference, which has students from all different colleges in the nation to learn how to better educate students about the culture. We have AMSLAC conference to teach students how to learn from other students about other cultures.

* 1. **OLA**

We are an academic and social support system to students as well as build skills for leadership and communication. Latino Culture Books is to educate people about the broad definition of the world Latino and to teach about the cultural perspective. We also have the Day of the Dead, which is a big celebration for the Mexican culture. We have made sugar skulls in the past and most the materials have a long lifespan. We would like to show a film in the fall and spring so we are asking for $400 for each. We are also asking for $500 for Cinco de Mayo so we can bring in singers or dancers. During the film discussions, we are requesting funds for food and refreshments. We also do a member recruitment kick-off meeting, which is held after orgsmorg in the fall and spring semester. The cinco de mayo celebration is a week long celebration so we are asking for $300 for food. We would also like to hold a cooking demonstration to teach about the culture. The conference cost will be adjusted to include a 1/3 contribution from the org, which is $1634, which brings the SUFAC contribution to $3307.50. The cost per person per day will be about $51. This is a nationally recognized conference that gives a lot of leadership opportunities to our students. It is our only trip and it is in Chicago, which isn’t very far away.

Nik A. asked if the board chooses not to make an exception then do they have a contingency plan to cover the cost? Yes.

* 1. **WOC**

Our mission is to improve the quality of life for the women of color on campus as well as serve as positive role models for everyone on campus and the community. We have general supplies and photocopying for our meeting flyers, posters, etc. We would like $400 for books because it is an important window for the world of women of color. We would like to learn from these texts. We also have self love valentine’s decorations, which is a dance where we appreciate ourselves. We would like to record and express our opinions in our self-love journals.

We have educational films in both spring and fall, which is $400 per semester. This is a form of passive education for the whole campus. We are asking for $1000 for our new heritage event because we got a lot of student participation. We would also like to recognize women’s history month so that we represent women in a positive light even though they are often left out in history books. We also have a workshop to talk about multicultural hair so that we can educate people and give them a chance to interact with a hair stylist that is familiar with different types of hair.

The murder mystery dinner is a social interaction that we would like funding for food. We would also like food for our workshop and for women’s history month. We would also like money for member recruitment. We have different movie snacks and recruitment money that is broken down by semester.

Usually we go to this other workshop that is more geared towards educators but we would like to go to a different conference that tackles different issues that the underrepresented go through on a daily basis. The location varies by year but it was previously in the Midwest.

 Milton POC: The movie snacks are budgeted for both semesters so they will need to be split for both events.

* 1. **Ducks Unlimited**

Our mission is to restore, conserve, and maintain the wetlands to benefit the wildlife and the community. We organized a fundraiser for duck houses we will be putting up in the spring along with educational plaques. The speakers we want to bring in will educate about our cause. We also help out at national banquets. We are partnering up with American Fisheries and PEAC to spread the word about environmental concerns.

We have a lot of events and we would like to get the word out with photocopying. We would like to get people involved with contests. We would also like to put up a flag to represent our org since it is based on a world brand. The flag will be displayed at all our events in addition to our posters. We also want $500 for books to learn about the different types of waterfowl. This will help our members understand why we are doing these projects.

We also like to have refreshments at our guest speakers because it also encourages higher attendance.

We are working closely with other chapters in the state to create a state chapter to combine all the college chapters. We would like to support the other college’s banquets as they also support us. This allows us to learn more about how other chapter’s operate so we can improve our org. The state convention is a great opportunity for us to network.

Reed commented that the idea of the flag is a concern because we have a long-standing ban on printing signs or banners.

* 1. **Curling Club**

We went to Steven’s Point for our first trip and we took runner-up. We were also runner-up in Rice Lake. Our plan is to go to nationals this year to defend our title from last year. We were able to maintain the 10 people this year. We want to promote curling so we are asking for $77 to promote the org. We would like to inform people when we are on nationally televised events. Some of our equipment was purchased in the 2009-2010 school year and some of our broom handles need updating. With new equipment, we give our athletes a more effective way to sweep on the ice. Stop watches better help us to determine the speed of the stone. Trip 1 is nationals, which will be in the Midwest next year, likely in Minnesota. We would like to defend our title and we are confident that we will be receiving bid again next year. The second trip is a bonspiel that is the largest competition in our region. The third trip is the second largest trip that brings athletes from schools all over the nation. We would also like to go to Steven’s point, which has become our rival. It is only an hour and a half away for us to travel. Trip 5 is a duel to compete against Steven’s point to compete for points to get us to nationals. You earn points according to how many points you earn and the number of bonspiels you win, which determines whether you go to nationals. We exceed the guidelines for trips but we are asking for an exception because the more times we can travel and participate against other schools gains more experience for our athletes and helps to secure our spot in nationals.

Eric POI: This is a student org that participates in athletic competitions on national and regional level so we have different sports guidelines to apply to them as well.

Reed commented that the only concern is the travel maximum. It is more than two years so the equipment replacement request is valid. The extra trips are the only thing outside of guidelines. Club sports are expected to contribute 1/3 of the cost for equipment. They would like an exception to be made and we have been approved for equipment without making a contribution in the past.

Nik A. asked about the $1000 request for membership fees. The normal memberships are $250 per student but we must become a member at the curling club to get a reduced price per member. We also have the option of bringing visitors to the club who are interested in joining. Reed commented that there has been an arrangement made with Green Bay’s curling club that has lowered the cost based on 10 members.

* + 1. **New Business Travel Contingency**

UWGB only has two national titles, one of which was our win last year. We have done very well in the past and this year. The total for the trip is about $1900. We are asking for SUFAC funding for lodging for 3 nights and 2 rooms since we have both male and female members. We are asking for about $345 for lodging. We are not asking for funding for flying there. Reed commented that it fits the guidelines.

 Nik A. asked if this it is over the $40 per person per day? No, it is below it at $17 per person per day for 5 people.

They do not need immediate action.

1. **Discussion Items**
2. **Discuss Presented SO Budgets**

Reed entertained a motion to enter committee of the whole. Nick T. motioned. Nik A. seconded.

Reed entertained a motion to exit committee of the whole. Nick T. motioned. Han seconded.

1. **Discuss D-Day Guidelines**
2. **Action Items**

Reed entertained a motion to add international club requests and the art agency request to the agenda as action items. Allison motioned. Nick T. seconded. Motion passed.

1. **International Club Travel request**

Reed commented that the issue is that UWGB funds public transportation for students so providing transportation here needs to be considered carefully. Nick T. feels that this is an exception that has been made in the past. Reed commented that they are going on March 6, which is a Friday and the buses stop at 8pm.

Nick T. motioned to approve the international club’s travel request. Allison seconded. Roll call vote. Motion passes 10-0-0.

1. **International club food request**

Nick T. motioned to approve the international club’s food request. Jessica seconded. Roll call vote. Motion passes 10-0-0.

1. **Art Agency Reallocation Request**

Milton motioned to approve the art agency’s reallocation request. Han seconded. Voice vote. Motion passes.

1. **Curling Club Travel Request**

Nick T. motioned to approve the curling club’s travel request. Milton seconded. Roll call vote. Motion fails 4-4-2.

1. **Announcements**

Eric and Reed as well as other senators are going to the student reps meeting to understand the current budget situation. Reed has been sitting on an Ad Hoc committee along with other faculty about the childcare center on campus. We may be using some of the money set aside to hire a consultant to produce a business plan for the childcare center, which is a work-study opportunity for anyone who is a business major.

Eric announced that we have two more budget presentation meetings. Watch your emails.

1. **Adjournment:** Reed entertained a motion to adjourn the meeting. Allison motioned. Han seconded. Meeting adjourned at 8:20 pm.

Respectfully submitted by:

Sarah Batten

SUFAC Administrative Assistant